



## **Specialist - Sexual Assault Survivors with Mental Illness Statewide Project**

### **Position Summary**

The Iowa Coalition Against Sexual Assault (IowaCASA) is seeking an experienced sexual assault or mental health advocate to join our dedicated and passionate team. The position will work collaboratively in a team to develop and implement our Disabilities Grant Project. This position requires excellent verbal and written communication skills, knowledge of sexual violence and/or mental health issues and dynamics, and ability to work independently state wide.

Bi-lingual and Black, Indigenous, People of Color encouraged to apply.

### **Qualifications**

Candidates should possess:

- An understanding of and experience with organizing or working in marginalized communities in Iowa, or another state with similar demographics
- Experience in disability and/or sexual assault advocacy
- An understanding of issues surrounding social justice and sexual violence work
- Knowledge and understanding of capacity building strategies and community partnerships
- Sensitivity to and knowledge of issues involved in working with diverse populations and organizations
- Ability to grow, learn, lead, follow, organize, vision, and follow through on projects
- Excellent oral and written communication skills
- Excellent organization and time-management skills
- Ability to manage multiple projects at one time, work independently and with a team, and meet deadlines
- Ability to convey information effectively to adult learners
- Commitment to multicultural perspective in outreach, and services delivery and commitment to social change
- Basic computer skills
- Availability for overnight travel

### **Responsibilities**

- Assist with the research and development of a Needs Assessment Plan
- Participate in community engagement and recruitment with project co-directors
- Assist with coordination of a needs assessment, which include securing accessible logistics, co-facilitating meetings, and collecting necessary data
- Assist with analyzing and organizing data collection to create a Findings Report
- Help identify local resources in the community



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- Assess needs of survivors with marginalized identities to enhance services and linkage with comprehensive sexual assault programs
- Collaborate with stakeholders to improve services to individuals with disabilities who are survivors of sexual violence
- Implement project goals, objectives, and activities
- Plan, coordinate and participate in meetings and conference calls
- Accept and abide by the mission and philosophy of IowaCASA
- Demonstrate a commitment to anti-racism and social justice values, ethics, and work
- Other duties as assigned

**Status:** Exempt

**Hours per week:** Part-Time – 30 hours/week

**Minimum Starting Salary:** \$35,568

**Position reports to:** IowaCASA Survivor Services & Training Specialist

**Other requirements:** Requires extensive statewide travel and occasional national travel. Proof of valid driver's license, acceptable driving record, and auto insurance required; or ability to use alternate transportation. This position is located in Des Moines, Iowa.\*

*\*Currently, due to the COVID pandemic, IowaCASA staff is not traveling and are either working from home or in a socially-distanced space at the main IowaCASA office. If it becomes safe to travel, according to medical authorities, the position would require travel.\**

**Benefits:** Health, dental, life, and disability insurance are offered under a group plan. Retirement plan is available. Flexible hours, paid holidays, sick leave, and vacation.

*The above statements are intended to describe the general nature and level of the work being performed by the individual(s) assigned to the position. This is not an exhaustive list of all duties and responsibilities. IowaCASA management reserves the right to amend and change responsibilities to meet business and organizational needs as necessary.*

**Additional Information:** The Iowa Coalition Against Sexual Assault is a vibrant organization working to unite people and organizations to promote a society free from sexual violence and to meet the diverse needs of survivors. IowaCASA is a progressive organization, and works towards goals that will improve the well-being of survivors in many aspects of their lives. We support disenfranchised groups and actively work on anti-racist initiatives. IowaCASA is a small,



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statewide non-profit organization that provides a friendly, fast-paced work environment.

IowaCASA's continuing success depends upon the qualifications of the individuals the agency employs. IowaCASA is an equal opportunity employer. In accordance with state and federal law or local ordinance, the agency will ensure that the following personnel matters will be administered without regard to age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, or disability.

**POSITION OPEN UNTIL FILLED**